

TOWN OF HUDSON REGULAR MEETING

October 16, 2018

In Attendance:

Members Present: Mayor Janet Winkler, Commissioners: Larry Chapman, Jonathan Greer, Barry Mitchell, Rich Shew, Ann Smith and Bill Warren

Others Present: Town Manager, Rebecca Bentley, Chief of Police, Richard Blevins, Finance Officer, Michelle Coffey, Town Planner, Teresa Kinney, Town Clerk, Tammy Swanson, Town Attorney, Carroll Tuttle – **Police Department:** Sgt. Benji Manning, Sgt. Jeff Drum, Ptl. Officer, Brandon Nelson, Detective Scott Lovins, New Ptl. Officer, Wesley Crowe, and Dept. Secretary, Lisa King

Call to Order:

Mayor Janet Winkler called the October meeting to order and Commissioner Bill Warren led the audience in the Pledge of Allegiance and opening prayer. Janet welcomed everyone in the audience and thanked them for attending the meeting.

Discuss/Adjust Agenda:

Janet presented the October agenda, and requested the following addition:

Item 4(a) – Swearing In of New Police Officer

Motion: (Jonathan Greer/Larry Chapman) to approve the agenda as amended. Unanimously approved.

Approval of Minutes:

Motion: (Larry Chapman/Barry Mitchell) to approve the minutes, as presented, for the September 18, 2018 Regular Meeting and the October 8, 2018 HUB Committee Meeting. Unanimously approved.

Swearing In of New Police Officer (Wesley Crowe):

Chief Richard Blevins introduced Officer Wesley Crowe and his family to the Board. Richard stated that Officer Crowe comes to us from the Caldwell County Sheriff's Dept., and although he is very quiet, he is an outstanding officer. Richard added that we are very pleased that he has decided to join our Police Department.

Lisa King administered the oath to Officer Crowe.

Richard stated that the Police Department is fully staffed at this time, and he commented that it is hard for police departments of small towns to remain fully staffed because of the competition of larger departments.

Richard reported that the Police Department recently received a grant for 5 new in-car computer printers. He added that on October 27th, the Police Department will be holding a child seat safety check for anyone wanting to have their seats checked, and they will also be holding a drive-thru medication drop. The event will be held from 10:00 am – 2:00 pm at the Town Hall.

Rebecca Bentley mentioned that progress is being made with the addition to the back of Town Hall.

Janet stated that the Board receives great comments about how efficient our Police Department is, and she added that as a Board, they are proud to work beside such a great Department on a daily basis.

HUB Committee Report:

Bill Warren, Chairman of the HUB Committee, stated that the HUB Committee met on October 8th, and he gave the Board a report from the meeting.

- **Gallery interested in renting space at The HUB** – Bill stated that there is an art gallery interested renting space at the HUB. The gallery has expressed interest in more than one room, but they would only need the second room periodically.

Recommendation from the HUB Committee – Charge \$600 for the rental space, with a second room being rented as needed and available.

- **Presentation of new HUB Station Logo** – Bill stated that the Steering Committee discussed the logo over and over, and finally came up with a design. He stated that they wanted the logo to be red so that it would

attention-getting.

He commented

that this will be

the logo that will

be seen in front of the HUB.

- **Naming Rights for the HUB Station** – Jim Engelman, member of the Steering Committee, addressed the Board to discuss the naming rights for rooms at the HUB Station.

Jim stated that when money is received from individuals for naming rights, the information will be passed on to the Board for approval.



Naming Rights & Prices

- Building B
\$500,000
- Stage
\$100,000
- Cafeteria
\$25,000
- Lobby
\$25,000
- Rooms (only 2 for now)
- Gallery Room
\$10,000
- Art Classroom
\$10,000

Sculpture Art for the HUB: Bill stated that the Steering Committee has recommended that sculpture art be placed in front of the HUB along with banners for the building. He commented that the Committee is currently looking for three large sculptures to attract attention to the building, and to promote the idea of art. Bill stated that the sculptures would be free; however, the bases cost \$1,600 each for a total of \$4,800.

Replacement mics for the HUB: Bill stated that Keith Smith has requested 8 new head mics for the HUB to use mainly for dinner theater. Bill added that according to Janice Woodie, some of the mics currently being used are either broken or no longer work properly. The estimated cost of the new mics is \$2,800.

Lighting contract and security system for the HUB: Bill stated that the Town has received an estimate from Duke Energy for upgrading the lighting to LED lights for both upstairs and downstairs at the HUB (Building A).

Bill commented that Duke has offer different payment options, with the best option being a lump sum payment of \$23,405.

Bill stated that we received two bids for security (access control) systems, camera systems, plus Wi-Fi extenders for the HUB (Building A) and Building B. Rick Shew has work experience with security/camera systems, and he reviewed the bids and made a recommendation.

PROTECTIVE SECURITY SYSTEMS

P.O.BOX 2462
725 11th Ave Blvd SE
HICKORY, NC 28603

PROTECTIVE SECURITY SYSTEMS, proposes to furnish all labor and equipment to install the WiFi Extenders for the first floor of the Hudson Uptown Building for a total installation cost of Three Thousand Seven Hundred Ninety Five Dollars, (\$3,795.00).

Access Control System

2nd Option: \$11,380.00

- (3) CDVI 2 Door Master Control Panels
- (6) CDVI Keypad Prox Readers
- (5) HES 9600 Door Strikes
- (1) Maglock Door Lock
- (1) Push to Exit Button
- (1) Egress Motion Detector
- (1) Power Supply
- (1) 18/2 wire needed for installation
- (1) 22/6 Sheilded wire
- (50) Access Cards
- (1) Labor and equipment will be guaranteed for one year form the date of installation.

Camera System

2nd Option: \$10,300.00

- (1) Digital Watchdog Cube Network Video Recorder (NVR)
 - 9 terabyte harddrive
 - up to 64 2.1mp cameras can be used with this unit
- (1) Spectrum Software
- (9) Spectrum Software License Fees
 - one time fee / free upgrades
- (8) Digital Watchdog MB44WIA IP Bullet Cameras
 - 4mp 2.8-12mm Varifocal Bullet Cameras
 - true day/night camera with 98 ft IR
 - wide dynamic range (wdr)
 - helps cut down on sun glare / natural sunlight
- (1) Digital Watchdog MV82WIA IP Dome Cameras
 - 4mp 2.8-12mm verifocal lens
 - true day/night camera with 98ft IR
 - wide dynamic range (wdr)
 - helps cut down on sun glare / natural sunlight
- (1) TP Link 8 Port POE Switch
- (1) TP Link 4 Port POE Switch
- (1) Wiring needed for installation

Rebecca mentioned that there is already \$5,000 in the budget for these items.

Janet commented that funding for all of these items would be coming from either fund balance or the contingency fund.

Rick asked if the new lighting would be for Building A only.

Rebecca stated that the lighting upgrade is for Building A only.

Jonathan Greer asked how quickly the work could be done.

Rick stated that it is his understanding that the security company is about 2 weeks out in work.

Rebecca stated that we are hoping the work will be completed by the end of the year.

Janet commented that hopefully, the public will be able to see changes at The HUB in the very near future.

Motion: From HUB Committee to approve the recommendations for the HUB as presented. Rick Shew seconded the motion. Unanimously approved.

Budget Amendments:

Rebecca presented the following budget amendments for the Board to review.

Town of Hudson				
Budget Amendment				
Date:	October 10, 2018			
Department:	PW			
Dept Head Signature				
Purpose:	Disposal of Chipped Waste			
Revenue:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
	Total	\$ -	\$ -	\$ -
Expense:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
10-660-5900	Contingency	\$ 62,312.00	\$ (1,800.00)	\$ 60,512.00
10-560-2450	Contracted Services	\$ 550.00	\$ 1,800.00	\$ 2,350.00
				\$ -
				\$ -
				\$ -
	Total	\$ 62,862.00	\$ -	\$ 62,862.00

Rebecca stated that we can take the chipping to the landfill, but we can also take it to Sawmills for approximately \$1,800 per year. She commented that the trips to Sawmills would be shorter trips than to the landfill.

Rebecca stated that this amendment is to account for the revenue from the police calendar sales, which will be used for in-car printers/stands.

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Town of Hudson				
Budget Amendment				
Date:	October 11, 2018			
Department:	PD & PW			
Dept Head Signature				
Purpose:	Insurance Claim reimbursement: Garage Damage (550) \$567; Police Vehicle Damage/Larceny \$1,093			
Revenue:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
10-350-3342	Miscellaneous Revenue	\$ 9,500.00	\$ 1,660.00	\$ 11,160.00
	Total	\$ 9,500.00	\$ 1,660.00	\$ 11,160.00
Expense:				
Account Number	Account Title	Current Budget	Change to Budget	Amended Budget
10-510-3740	Capital Outlay Equipment	\$ 7,650.00	\$ 1,093.00	\$ 8,743.00
10-550-2150	Mtce/Repair Building & Grounds	\$ 11,000.00	\$ 567.00	\$ 11,567.00
				\$ -
				\$ -
				\$ -
	Total	\$ 18,650.00	\$ 1,660.00	\$ 20,310.00

Rebecca stated this amendment is being made to add revenue from an insurance claim (to replace stolen items and repair damage to the vehicle.) Rebecca added that the claim also covered damage to the garage.

Motion: (Ann Smith/Bill Warren) to approve all 4 of the budget amendments as presented. Unanimously approved.

Call for Public Hearing for Rezoning:

Teresa Kinney requested that the Board call for a Public Hearing for the November 20, 2018 meeting to discuss a rezoning application for the property located at 732 Main Street from Highway Business (H-B) to Light Industrial (L-I).

Motion: (Bill Warren/Jonathan Greer) to call for a Public Hearing for the November 20th Board Meeting as requested. Unanimously approved.

Public Comment & Informal Discussion:

Concert Planned for the HUB: Bill Warren stated that he had recently talked with an old friend about what is happening with the HUB Station. This old friend, named Gary "Biscuit" Davis, happens to be a former band leader for Dolly Parton's Band, and is currently a member of the band "Mountain Ruckus," which plays in the saloon area of Dolly Patron's Stampede in Pigeon Forge, Tennessee. Bill stated that as he was talking to Gary, he was able to book a concert of "Mountain Ruckus" for the HUB for January 12th. Bill added that he also

wants to ask “Blackberry Jam” to be a part of the concert by opening for the band. Bill stated that this will be a wonderful fundraising opportunity for the HUB Station project.

Rebecca stated that January 12th is also the 16th Anniversary of opening the HUB, and she suggested that we play this up as a part of the event as well.

Report from Planning Board Meeting: Teresa stated that the new planning director at the WPCOG wants the planning boards surveyed to see if changes need to be made to comprehensive plans to better fit our communities. Teresa stated that she conducted a survey of the Planning Board Members and the staff to get an idea of how they see the Town growing in the future. The results of the survey were reviewed at the Planning Board Meeting and Johnny Wear, Senior Planner & Natural Resource Administrator for the WPCOG, conducted an exercise with the Board Members to discuss what they thought were strengths, weaknesses, opportunities and threats in the Town.

Teresa commented that although Hudson has some weaknesses just like all other towns, Hudson has wonderful opportunities with the variety of businesses that are located here, plus Hudson is located in a prime location between Hickory and Lenoir.

Hudson’s 2018 Man and Woman of the Year Banquet: Rebecca stated that the Hudson Man and Woman of the Year Banquet was held October 11th at the HUB. The following awards were presented.

- Woman of the Year – Sherry Summerlin
- Man of the Year – Tommy Price
- Organization of the Year – Helping Hands Clinic in Lenoir
- Business of the Year – Food Lion Grocery of Hudson

Janet encouraged everyone to go by and congratulate the employees and the manager at the Hudson Food Lion. She mentioned that they were very excited and proud to have been recognized as Business of the Year.

Upcoming Events:

- October 18th – 20th and 25th – 27th – Dinner Theater at The HUB – “Children of Eden”
- November 9th – Hudson Middle School Veterans Program 9:00 am
- November 10th – Festival of the Arts – McCreary Family Rec. & Fitness Center 10:00 am – 4:00 pm
- November 18th – Community Thanksgiving Service at St. John’s Lutheran Church 7:00 pm
- November 27th – Light Up Hudson 6:00 pm Downtown
- December 1st – Hudson Christmas Parade 2:00 pm
- December 1st – 4th Annual Christmas Show at The HUB 9:00 am -4:00 pm

New Finance Officer and Information from the Finance Department: Rebecca thanked Michelle Coffey, our new Finance Officer, for attending the meeting. Rebecca commented that Michelle plans to start attending our monthly Board Meetings.

Janet called attention to the financial reports that were left for the Board Members at their places. Janet mentioned that she would like for everyone to be aware of the funds that are available, and the funds that have been used to this point in the budget year.

Closed Session:

Janet stated that the Board was going into closed session in accordance with N. C. G. S. 143-318.11(a)(6) – to discuss a personnel matter.

Motion: (Larry Chapman/Barry Mitchell) to go into closed session. Unanimously approved.

Return to Regular Session:

Motion: (Ann Smith/Rick Shew) to return to regular session. Unanimously approved.

Support for Recent Staff Decisions:

Janet stated that often times, staff makes decisions pertaining to requests and concerns from the public, and sometimes those decisions are questioned. Janet reported that the Board invited WPCOG Director, Anthony Starr, to also review some of the properties being questioned, and Mr. Starr submitted a report on his findings. The Board reviewed the report, along with the questions and concerns pertaining to property that had been purchased by the Town.

Motion: (Rick Shew/Jonathan Greer) to support the decisions of the staff pertaining to properties purchased by the Town, and to notify property owners as necessary to make them aware of the Board's support and decisions along with a copy of the report from Mr. Starr. Unanimously approved.

Adjournment:

Motion: (Bill Warren/Larry Chapman) to adjourn the meeting. Unanimously approved.

Tamra T. Swanson, Town Clerk